

**EMPLOYMENT APPLICATION
SUNSHINE ACE HARDWARE**

Naples, Golden Gate, Marco Island, San Carlos Park , Bonita Springs & East Naples

Sunshine Ace Hardware is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state or federal laws.

(PLEASE PRINT IN BLUE INK)

Position(s) Applied For:	Date of Application:
Last Name First Name Middle Name	
Address/ City/ State/ Zip Code	
Telephone Number:	Social Security Number:
Alternate Number:	
How Did You Hear About Us?	
<input type="checkbox"/> Newspaper Ad	<input type="checkbox"/> Employment Agency
<input type="checkbox"/> Current Employee _____	<input type="checkbox"/> Other _____

Are you legally eligible to work in the United States? YES [] NO []
(Proof of eligibility will be required upon offer of employment)

Are you over the age of 18 years? YES [] NO []
(If no, you may be required to provide authorization)

Can you with or without reasonable accommodation perform the essential functions of this job? YES [] NO []
(If you have any questions about the functions of the job, please ask before answering this question.)

Have you ever applied to or worked for Sunshine Ace Hardware before? YES [] NO []
(If yes, please give date.) _____

Have you ever been arrested or convicted of a felony? YES [] NO []

If yes, please explain on a separate sheet with your name, date and social security number
(A conviction will not necessarily disqualify you)

Do you have a valid driver's license? YES [] NO []
(For driving positions only.)

Have you been convicted of any moving violations in the past 7 years? If yes, please explain: YES [] NO []

Is anyone related to you employed by Sunshine Ace Hardware? If yes, please give their name(s) and relationship to you: YES [] NO []

What hourly rate of pay or salary do you expect to receive? \$ _____ per _____

Have you ever received any reprimands related to your work? YES [] NO []

Have you ever been fired or asked to resign from a job? YES [] NO []

Name: _____ SS#: _____

If yes, please explain: _____

If employed, on what date would you be available to begin work? _____

Days and Hours Available:

Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
AM							
PM							

TRAINING/SKILLS/ADDITIONAL INFORMATION

<p>List and Describe any specialized training, licenses, apprenticeship or skills that you possess that are applicable to the position(s) for which you have applied and/or any Additional Information that you wish to provide.</p>
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EMPLOYMENT HISTORY

(Begin with current or most recent employer and list all employment for the previous 7 years. Include all temporary employment, and all other employment – regardless of type, location or applicability to the position for which you have applied. Explain all employment gaps. Attach another sheet if necessary.)

Company Name	Employment Dates From: To:	Salary: Start \$	Supervisor's Name & Title:
Address	Job Title:	End \$	
Phone	Describe your duties:		
Reason for Leaving (Resigned, Layoff, Terminated, Other, etc.):			

Company Name	Employment Dates From: To:	Salary: Start \$	Supervisor's Name & Title:
Address	Job Title:	End \$	
Phone	Describe your duties:		
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EDUCATION

	Name and Location of School	Course of Study or Major	# of Years Completed	Diploma/ Degree
High School				
College				
Vocational				

Name: _____ SS#: _____

Name: _____ SS#: _____

APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should Sunshine Ace Hardware extend an offer of employment that such employment is "at-will", for no specified duration and may be terminated by either Sunshine Ace Hardware or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statements of Sunshine Ace Hardware or its representatives that will be used during the employment process is deemed to be a real or implied contract of employment.

I understand that no representative of Sunshine Ace Hardware except Jerry Wynn or Michael Wynn or their designee have the authority to offer employment or enter into any agreement as to the conditions of employment. Additionally, any agreement made that is contrary to the foregoing statements must be made in writing and signed by Jerry Wynn or Michael Wynn as an authorized official of Sunshine Ace Hardware.

In consideration for employment with Sunshine Ace Hardware, if employed, I agree to adhere to the rules, regulations, policies and procedures of Sunshine Ace Hardware at all times and understand that such adherence is a condition of employment. I understand that due to the nature of Sunshine Ace Hardware business, workdays, attendance and punctuality are considered essential requirements of every job. I understand that inability to meet these requirements may subject me to disciplinary action up to and including termination of employment.

I understand that if offered a position with Sunshine Ace Hardware, I may be required to submit to a pre-employment medical examination, drug screening and background check (including criminal and credit as applicable) as a condition of employment. I understand that unsatisfactory result from, refusal to cooperate with, or any attempt to affect the results of these pre-employment activities and checks will result in withdrawal of any employment offer or termination of employment if already employed.

I understand that this application is considered current for 30 days. If I wish to be considered for employment after this period I must fill out and submit a new application.

BY SIGNING BELOW I ACKNOWLEDGE THAT I AM AT LEAST EIGHTEEN (18) YEARS OF AGE, AND THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

SIGNATURE: _____ DATE: _____

If Under Age 18, a PARENT or LEGAL GUARDIAN must sign:

SIGNATURE: _____ DATE: _____

***** FOR OFFICE USE ONLY *****

INTERVIEW NOTES

Interviewed by: _____

Approval – Store Manager: _____

Approval – HR Director: _____

Status: Full-Time or Part-time

No. of Hours per Week: _____

Replacing Another Employee? _____

If Yes, Who? _____

Rate of Pay: \$ _____ per _____

Department: _____